

**Keynsham Parish – APCM 7.30pm Tuesday 25<sup>th</sup> April 2023**  
**Keynsham Meeting of Parishioners Followed by the Annual**  
**Parochial Church Meeting**  
**In the Parish Hall, adjacent to St John's Church**

Chair – Revd Dr Stephen M'Caw

Present: Julian Anderson, Robert Cook, Sue Cook, Anika Gardiner, Graham Lenton, Sue Lloyd, Janet Lowe, Pip Lovell, June Lowe, John Lye, Penny Garrett, Anne Hewett, Kathleen McCarthy, Chris Newton, Lesley Organ, Jenny Owen, Edward Prideaux, Frances Sadowski, Steve Scott, Rachel Shaw, Margaret Snook, Sue Sprague, Paul Thurlow, Paul Trueman, Nigel Williams, Christine and Martin Woodward,  
PCC Secretary : Julia Wright

1. Apologies: Martin Burton, Ann & Jane Duerr, Rachel Hall, Wendy & Bill Harwood , Chris McFee, Richard & Jacqui Pannett, Christine Prideaux, Jane Stockall, Alison Thurlow,
2. Stephen warmly welcomed everyone to the meeting. Anika then read from Hebrews 11 and led everyone in prayer before starting the meeting.
3. Minutes from last year's Meeting of Parishioners and Annual Parochial Church Meeting (3<sup>rd</sup> May 2022). Noted and approved.

**Keynsham Meeting of Parishioners**

*NB The Churchwardens measure 2001 – states that churchwardens serve for a maximum of 6 years. At the annual meeting in 2015 it was agreed for the rule not to apply in this Parish.*

**1. Election of two churchwardens for each of the four churches**

The present church wardens for all four churches confirmed their willingness to continue:

**St Johns:** Lesley Organ and Steve Scott, **St Francis:** Martin Burton  
**St Michael's:** Rosemary Turner & Nick Milton **St Margaret's:** Chris McFee

Leaving a vacancy St Francis and St Margaret's

All had been correctly nominated in writing and were duly elected.

This completed the Keynsham meeting of Parishioners.

## Annual Parochial Church Meeting

1)

- a. **The Financial Statements of the Parochial Church Council** for the year ending the 31st December 2022 independently examined and the subsidiary 1) The Central PCC Accounts and 2) Clergy Fees Accounts.

These were presented by Stephen M'Caw, using a power point , he took everyone through the accounts for 2022.

2022 was a good year for St John's due to various large legacies received. £40,000 is going to pay for the lighting scheme. Plus church and hall lettings are picking up after Covid.

The finances for each Church is shown in the table below:

	<b>End of year balance of income versus expenditure of unrestricted funds for 2022</b>	<b>Carry over surplus or deficit of all unrestricted funds at the end of 2022</b>
<b>St John</b>	£26,323	£44,244 (£40,700 is from two generous legacies)
<b>St Francis</b>	Minus £1,843	£20,079
<b>St Margaret, QC</b>	Minus £36	£5,834
<b>St Michael, Burnett</b>	£1,957	£10,120

The full report is a 42 page document.

**b. Rector's Report.**

Stephen made reference to people, finances and the challenges ahead from his report. Also:

\*Judy will be leaving as office manager , a replacement has been -appointed and there will be an overlap for an effective handover.

\* Stephen also gave thanks for the clergy and the laity.

\*Chris , the current PCC treasurer is looking to stand down and a replacement is still to be found .Chris explained it was about two evenings a week to go through payments and salaries.

**Anika left the meeting....20.10pm**

\*Stephen also gave thanks to Sue Lloyd, and others.

\*Stephen then referred to his retirement later this year and that Anika will be leading a team to plan ahead.

- c. **Report on the proceedings of the Parochial Church Council** over the last year, and the reports on the Parish's activities generally (NB these are from April 2022 to April 2023). The booklet was available for everyone to view on the parish website.

- d. **Report on the changes in the electoral roll** since the last Annual Parochial Church Meeting, It was noted that the electoral roll reduced by 10 over all 4 Churches.

	2022	Additions	Removals	2023
St John's	198	0	11	187
St Francis'	31	3	1	33
St Margaret's	34	0	0	34
St Michael's	17	1	2	16
<b>Total</b>	280	4	14	270

- e. **A statement as to whether the PCC has complied in its duty to have regard to House of Bishops' guidance on safeguarding children and vulnerable adults**

Received without comments.

- f. **A report of the proceedings of the Chew Magna Deanery Synod**

Received without comments.

NB The report on the fabric, goods and ornaments of the Parish is delegated to the Annual District Church Meetings. (This includes the Church buildings.)

## 2) **Election of 5 representatives to Chew Magna Deanery Synod for 3 years**

(Current representatives are Sue Lloyd, John Watkeys and Christine Woodward)

Christine Woodward, Sue Lloyd and John Watkeys confirmed they would continue. Sue Sprague and Robert Cook were willing to serve on Deanery Synod too.

Julian Anderson proposed, Seconded Martin Woodward, Majority were in favour.

Next meeting 14<sup>th</sup> June.

## 3) **Election of 6 Churches Together lay representatives**

NB All the clergy are automatically members of the Churches Together Council (CTKS).

During the last year: Peter Bird, June Lowe, Pip Lovell from St John and Anne Edmondson from St Francis. (Peter Bird does not wish to continue)

Confirmed the coming year: June Lowe, Pip Lovell and Anne Edmondson.

Majority were in favour.

Others are members by virtue of their roles - David Clarke: Friends in Need and Wendy Robbins: Christian Aid.

- 4) Appointment of accountant and examiner for the 2023 accounts.  
We will be continuing with Fiona Hale and Moore.  
Moore were appointed to examine accounts next year .
- 5) Any other Business  
Paul Trueman thanked Stephen for his years of commitment to Church and he hoped that he enjoyed his retirement.
- 6) The date of Keynsham Meeting of Parishioners and Annual Parochial Church Meeting for next year is provisionally set for Tuesday 23<sup>rd</sup> April 2024.
- 7) Closing Prayer  
Stephen also asked everyone to remember that John McLennan, had passed away the day before this meeting.

### **Agenda for a Short Parochial Church Council Meeting**

#### **13 present**

- 1) Election of Lay Chairman, Secretary and Treasurer for the coming year and  
Lay Chair - Sue Lloyd  
PCC Secretary- Julia Wright  
Treasurer- Chris Newton ...but a replacement still to be found,  
Agreed with a unanimous vote.
- 2) Coopting chairs of PCC subcommittees (Worldwide Mission Committee & Stewardship)  
Jane Stockall coopted.  
Confirmed with a unanimous vote.
- 3) Appointment of Electoral Roll Officer – Ali Cohen  
Confirmed with a unanimous vote,
- 4) To note the members of the PCC Standing Committee are the trustees of the 'Environmental Body.' This is the body overseeing applications for any funds from the Landfill Community Fund on behalf of the Parish  
All in agreement.
- 5) AOB
- 6) Date of next PCC meeting: Tuesday 6<sup>th</sup> June 2023. At St John's at 7.15pm.