

Keynsham Parish
Sharing Jesus Christ

Report to the Annual Parochial Church Meeting

**on Tuesday 21st April 2015
at 7.30pm in the Parish Hall**

**With separate accompanying accounts
for the year ending 31st December 2014**

Registered Charity Number 1128845
Address for correspondence: The Parish Office,
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Agenda for Keynsham Meeting of Parishioners Followed by the Annual Parochial Church Meeting

1. Bible reading and prayer
2. You are invited to write attendance and apologies details on the sheet being circulated
3. Minutes from last year's Meeting of Parishioners and Annual Parochial Church Meeting

Keynsham Meeting of Parishioners

1. The six year rule – a review of the Churchwardens measure 2001 ruling as reproduced below (from the guide to the measure).

The meeting in 2014 deferred the discussion about the rule to the Parochial Church Council (PCC), who at their meeting on 10th June 2014 agreed unanimously the motion:

To encourage a turnover of church wardens but recognise that they may need to serve for more than six years.

The PCC therefore recommends to this meeting for the rule not to apply in this parish.

33. The general rule is that an individual's **maximum continuous period of service as churchwarden of the same parish is six terms of office** (which, ignoring cases where a person is originally chosen to fill a casual vacancy, in effect means six years), after which the churchwarden must take **at least a two year break before re-appointment**. The reasons for this are the importance of encouraging as many of the laity as possible to serve in a leadership role in the parish and of giving them an opportunity to do so, and also the importance of the churchwardens remaining effective and enthusiastic; a long unbroken period of office in this demanding role may leave a churchwarden "stale" and prevent him or her from developing other interests and other means of service, both within and outside the Church.

36. While the ***six-year period is the norm, a meeting of the parishioners may pass a resolution that it is not to apply in the parish.*** A subsequent meeting of the parishioners may also revoke the resolution. The parishioners have an absolute discretion as to the reasons why they may wish to pass or revoke the resolution, but it is recommended that they should consider whether dispensing with the general rule, at any rate for the time being, is appropriate for the particular circumstances of the parish. For example, the parishioners may decide that the general rule should not apply to the parish concerned because there is a shortage of people able and willing to serve as churchwardens, or because it would be preferable to keep an experienced team of two churchwardens in office during a forthcoming interregnum.
37. It is desirable to ***consider well in advance whether a resolution under paragraph 36 above should be passed,*** and to discuss it at the annual meeting of parishioners at least a year before it is required, so that potential candidates for election in the following year will know the position before deciding whether to stand for office.
38. However, if the parishioners pass the resolution under s.3 of the Measure it has ***immediate effect*** (CM s.3). If necessary (for example, because of the unexpected death of a churchwarden or an unexpected interregnum) passing the resolution will make it possible for a person with six years' continuous service and without the necessary two year break to be re-appointed in the same year.

2. Election of two churchwardens for each of the five churches.

Annual Parochial Church Meeting

1) To consider:

- a) The Financial Statements of the Parochial Church Council for the year ending the 31st December 2014 independently examined and the subsidiary 1) The Central PCC Accounts, 2) @One Accounts, 3) Clergy Fees Accounts. Sue Carter – our accountant - will be in attendance.
- b) Rector's Report (Page 8)
- c) Reports from the five Churches: Chewton Keynsham; St Michael, Burnett; St Margaret, Queen Charlton; St Francis and St John the Baptist (Pages 9-17)
- d) Report on the proceedings of the Parochial Church Council over the last year, and the reports on the Parish's activities generally (Pages 17-22)
- e) Report from Churches Together in Keynsham and Saltford (Page 27)
- f) Report on the changes in the electoral roll since the last Annual Parochial Church Meeting (Page 8)
- g) A report of the proceedings of the Chew Magna Deanery Synod (Page 28)
- h) Any of the other reports in the report booklet or reports given at the meeting (Pages 22-32)

NB The report on the fabric, goods and ornaments of the Parish is delegated to the Annual District Church Meetings. (This includes the Church buildings.)

2) Election of Electoral Roll Officer (during the last year Sonya McLennan)

3) Ratification of Churches Together representatives (elected at Districts)
During the last year: Alison Bracken, Dan Crouch, Tony Crouch, June Lowe, Wendy Robbins and June Snow

4) Appointment of accountant and examiner for the accounts.
For 2014 the accountant has been Sue Carter, and the examiner: Moore Stephens.

5) Any other Business:

- Commissioning services for the 2015/2016 PCC and DCC members Sunday 3rd May.

The date of Keynsham Meeting of Parishioners and Annual Parochial Church Meeting for 2016 is Tuesday 26th April 2016.

Closing Prayer

Agenda for a Short Parochial Church Council Meeting

- 1) Election of Lay Chairman, Secretary and Treasurer for the coming year and
- 2) coopting chairs of PCC subcommittees.
- 3) Date of next PCC meeting 7.30pm Tuesday 9th June, (with Standing Committee on Tuesday 19th May at 7.30pm.

Appendix - Membership of the Parochial Church Council during the last year

Clergy:

Team Rector & Chairman
Team Vicar
Team Vicar
(until June 2014)

Revd Dr Stephen M'Caw
Revd Andrew Judge
Revd Simon Howell

Curate
Curate

Revd Ian Rousell
Revd Denise Calverley

Readers:

Mr Les Herbert
Mrs June Lowe

(Rachel Hall and Rachel Shaw have chosen not to be PCC members)

Youth Worker:

Mr Dan Crouch

Diocesan Synod:

Mrs Sue Lloyd
Mr John Bordass
Mr John Bratchel

Deanery Synod:

Mrs Betty Bordass (St J)
Mr John Bratchel (St J)
Mr Leslie Herbert (St F)
Mrs Sue Lloyd (St J)
Mr John-Paul Monks (St J)
Mr John Watkeys (St J)

St. John's Churchwardens:	Mr Paul Trueman Mr Steve Scott
St. Margaret's Churchwardens:	Mrs Janet Lane (vacant)
St. Michael's Churchwardens:	Mrs Rosemary Turner Mrs Dusty Walker
St. Francis' Churchwardens:	Mr Martin Burton Mrs Pat Daniels
Chewton Keynsham C/wardens:	Mrs Jane Singleton Mrs June Snow
Elected Members:	Mr Julian Anderson (St J) Mrs Lesley Organ (St J) Mrs Jenny Owen (St J) Dr Richard Pannett (St J) Mrs Hazel Powe (St J) (until January 2015) Mr Steve McDonnell (St Francis) Mrs Alison Canon (St Francis)

(one vacancy each from St Francis, St John, and each of the villages)

Co-opted Members (co-opted by the PCC, by dint of chairing a PCC subcommittee):

Mrs Sue Sprague (Worldwide Mission Committee)
Mrs Jane Stockall (Stewardship Committee)

Officers of the Keynsham Parochial Church Council (elected from the membership):

Lay Chairman:	Mrs Sue Lloyd
Treasurer:	Dr Richard Pannett
Secretary:	Mrs Jenny Owen

The Churchwarden's Main Duties

The churchwarden's main duties are summarised in Canon E1 paragraphs 4 and 5, of the Canons of the Church of England. Under those paragraphs, once churchwardens take up their office, they:-

- a) are the officers of the bishop (not the incumbent or PCC) (E1.4);
- b) must be the foremost in representing the laity and co-operating with the incumbent (E1.4):
- c) must use their best endeavours by example and precept to encourage the parishioners in the practice of true religion and to promote unity and peace among them (E1.4);
- d) must discharge the duties assigned to them by law and custom (E1.4). (Examples of this are their duties in relation to the offerings or collections in the church, and the duties imposed on them by section 5 of the Care of Church and Ecclesiastical Jurisdiction Measure 1991 in relation to the church building and the land and articles belonging to it);
- e) must maintain order and decency in the church and churchyard, especially during the time of divine service (E1.4); and
- f) hold the title to the movable goods of the church, must keep an inventory of those goods and keep it up to date, and must hand over the goods to their successors, who must check the inventory (E1.5).

All the reports that make up this booklet are the best testament to everything that contributes to our life together as the Parish of Keynsham, and which make it the diverse and thriving place that it is.

Keynsham Parish Team Rector's Report

The Rector's Report will be given verbally at the meeting.

The aim is for his address to go on the parish website with other audio in the sermons section

Electoral Roll

The total number of members for the Parish of Keynsham at 2015 has remained the same from 2014 to 2015. In total there have sadly been 5 deaths of enrolled members; 5 members have moved and there have been 10 new members.

They are divided between the Churches as follows:

	2014	2015
St. John's	283	282
St. Francis	44	43
St. Margaret's Queen Charlton	40	40
St. Michael's, Burnett	15	15
Chewton Keynsham	9	11
Making a total of:	391	391

Sonya McLennan

Chewton Keynsham

People News

Norman James stood down as deputy church warden in April 2014, after 25 years' service. We are deeply grateful for all his practical help and wise counsel. Norman will, however, continue to help with the maintenance of the building and the grounds. June Snow was elected Deputy Church warden in Norman's place at AGM, 2014 and this year, Jane Singleton and June have been re-nominated. Liz James continues as Treasurer. We are grateful for Liz's hard work on our behalf. Derek McCaig has been nominated as PCC representative this year, as June would like to stand down from PCC. Denise Calverley took over responsibility for Chewton Church after Simon's departure last year. She has been extremely supportive of everything we do at Chewton. Thank you, Denise.

Service News

We are delighted that the Eco- service (with breakfast) on the first Sunday of each month is continuing to attract a regular congregation of about 30, drawn from Chewton, the surrounding villages and Keynsham. A small, but committed group, led by Robin Harvey, meet several times a year to plan out these services and arrange to invite guest speakers to speak on a range of themes. This year we have broadened our focus to include issues around social justice, namely credit unions, food banks, and development aid overseas. We are very grateful, also, for the support of those who help to prepare and serve breakfast. These services have a great sense of community. Our second monthly service has become more informal, and although we still follow a more traditional pattern of Christian worship in this service, we are trying to encourage an interactive talk mid-service rather than a sermon. We have re-named this service: 'Sunday at CKC', to reflect its more informal nature. Once every few months we also host an evening communion service: 'Wine, Film and Faith'. Denise has led 2 such services this year.

The Church Building

We have been monitoring a large crack in the East wall of the lower stable. A hole has been dug under the wall outside to discover the degree of subsidence caused by tree roots from a nearby tree. We are currently awaiting

a final report with an estimate for the repairs. We hope that we will not have to cut down the beautiful chestnut tree. Some of the church's outbuildings need restoration/repair, but these repairs have been postponed until we have sorted the stable wall.

Community Events/Fund raising

A small group of us have continued to work on events to raise funds for the church. This year we opened the church for cream teas in August and in October, we held a Harvest supper for 45 people with accompanying folk music. We are planning a table-top sale in September and have organised 2 events to support the team going to Manila in April. Since our parish share is to rise by 12% this year, we are keenly aware of the need to source extra income.

We would like to thank everyone in the parish who has supported our services/fund-raising events during the year. We are a small church community, but we keep busy and we hope that Chewton Church and its surrounding countryside offer everyone 'a still point in an ever-turning world'.

Jane Singleton

St Michael's, Burnett

Worship & Special Services

The services at St Michael's followed the traditional 1662 service for Holy Communion on the 2nd and 4th Sundays each month and with Family Services on the 3rd Sunday followed by coffee. However, in September we trialled Common Worship once a month until December. (Based on the results of the survey the DCC decided in February 2015 to retain the Book of Common Prayer for the 2nd and 4th Sundays, the family service for the 3rd Sunday and to adopt the Common Worship as outreach for Festival services eg Easter, Christmas when the congregation is swelled by non-regular attendees). The Ammonites held a Choral Evensong service in June.

Harvest Festival on 21st Sept was held at Elm farm followed by an auction of produce which raised £296.91 for Julian House.

We held one Baptism of a villager.

St Michael's was full for the Carol service which, as always, was a lovely candlelit service, the church was decorated with holly, ivy and berries and the children of Burnett did all the readings and built up the crib during the singing.

This was followed by mulled wine and mince pies at Whitson Lodge.

Christmas Day also saw a good turnout of villagers and their extended families.

Social

We held a Church spring clean on May 9th and an autumn clean with volunteers from the village cleaning inside and outside of the church.

The Cream tea event held at Whitson Lodge was extremely successful; the ticket included a cream tea, entrance to the Manor gardens and the Church, which displayed its church plate with attendants entertaining the visitors with talks on the history of Burnett and its church. We raised £820 in total for St Michael's Church.

Church Fabric

Following the removal of the chancel pews Peter Walker repaired the chancel flooring with paving slabs, the work has been completed to a very satisfactory standard.

Health & Safety and Fire Risk assessments have been brought up to date and checks are due to be made this year with the Quinquennial due in September. All church plate and assets are recorded in the Church Log, have been photographed and are accounted for.

Finances

The treasurer, Nick Milton's report shows that St Michael's is living within its means; this is largely due to fundraising, donations and the generosity of regular givers

Rosemary Turner

St Margaret's, Queen Charlton

We have continued to maintain a constant number for weekly services and it is good to see the friends who join us for festival services during the year.

Numbers for Matins remain at a steady low and there are thoughts in the pipeline to introduce a new form of worship for some of the 2nd Sundays to try and encourage new families in the village so watch this space!

Our Holy Week Services were led initially by Denise Calverley and then several children took part in an Easter Egg Hunt on Easter Sunday.

Harvest was a busy time with beautiful floral decorations and gifts from the congregation and friends from the village and we had a good lunch in the Village Hall followed as usual by an auction.

We sent a generous gift to the Neuro-Blastoma Group in London and then they forwarded the money to the Bristol Children's Hospital to help local children.

Christmas was a busy time starting with our Annual Christmas Fair. Thanks to all the hard work, baking etc we were able to boost our church funds and we are truly grateful for all the support which we received which helped to make it such a happy and successful occasion. There was a lot of great teamwork.

We decided to have a Christingle Service this year to encourage young families from the village. The service was a great success and the children loved making the Christingles and we sent a generous cheque to the Childrens Society.

During late November a gallant team from the congregation helped to clean-up the churchyard including removing ivy from gravestones and the perimeter wall.

Our oil tank was dismantled and replaced on the correct base and an alarm system was put in place.

Thank you to Jutta Hannam and her group of helpers who have worked so hard during the year to keep our church in such good condition.

We have had five baptisms, four weddings and one funeral during the year. It would be lovely to see the young families from the baptism celebrations at some of our other services.

Janet Lane

St Francis', Keynsham

Community

The church continues to build links with the community especially the Community@67 project. The building continues to be well used well by community groups which bodes well for the future and helps people to become aware of the building.

We have reviewed the booking system and the parish office now handle all the bookings, many thanks to Les for his work on running the booking system over many years and to the parish office for their help in getting the new system off the ground.

We look forward to the appointment of the new team vicar and the support they will be able to give in working within our local community

Community engagement

Despite limited resources the church continues to serve the community through various activities, these include:

- Craft events for local children and parents which attract about 80 people, they are free events funded by a grant from KTC;
- Fortnightly luncheon club for older people;
- A weekly Parent and Toddler groups.

Buildings

Hall extension

The year began well, with both planning permission and the Faculty being granted for the extension to the church hall using the S106 funding from BANES. Discussions took place with the architect with regards to going out to tender in the late Spring and beginning the build early summer. For a number of reasons the tendering process took longer than we anticipated which has delayed the project by almost a year. However we look forward to resolving the outstanding issues and commence building this year.

We continue to apply for grants towards the full vision we have for the extension. A grant application of £10K towards the extension from the Diocesan Fund for Church Growth was successful.

Church insulation

We were excited to receive a grant of almost £30K from SITA Trust, which allowed us to insulate the church ceiling and install secondary glazing. This work was completed in June and led to a complete redecoration of the church, mainly undertaken by members of the congregation. The additional warmth was immediately noticeable, and the church looked lovely and fresh.

Martin Burton Pat Daniels

St John the Baptist, Keynsham

The year has been full of events and concerns, thanks go to God for the former and fervent petitions and supplications go to God for the latter!

Finance

Obviously the most major concern of DCC meetings has been to reduce the ongoing deficit, at the start of the year was £9,978. Disappointingly this was not eliminated as planned. Thanks have to go to treasurers Mary Richards (DCC) and Richard Pannett (PCC) for their unstinting efforts in recording and suggesting ways to pare the deficit. Thanks also go to those who contributed

after another appeal to raise planned giving, when it was pointed out that it costs £11 a week to keep St John's running at its current level of activity and due to contributors moving away, some to glory, a likely deficit of £5,000 was projected.

Fabric

The new dais and chancel carpet is finally down – the very fetching red coloured material was laid just in time for Christmas! Delay was incurred after investigation revealed that due to heavy rainfall overflowing water from outside drainage was seeping into an underlying bed of clinker, causing swelling under the altar at the East end, cracking the marble floor.

Sterling attempts by Chris O'Hara cleared the problem sufficiently to allow holes dug under vault and altar to be refilled and the floor re-laid. A solution to the underlying problem of blocked drainage in the churchyard is in progress.

Of the points noted on receipt of the 2013 Quinquennial report repairs were completed to a downpipe causing staining of the wall by the children's corner (SW wall). Diamond panes (plain glass) have been replaced in the two rear North wall windows and windows along the Tower staircase. The other minor points will be scheduled in the next four years.

Dais furniture, especially for the choir and altar kneelers will continue to be discussed in 2015.

The newly fitted parapet wires had their first major test during the fete in June, Only teddy bears slipped through them, as they gracefully zipped down to the west end gates to be congratulated on their flying courage by their owners.

The wardens gratefully give thanks as the new candles burn at all Sunday services, eliminating the need to re-fill and thus save time during the (occasionally hectic) rush to setup for the next service.

The new hymn books are in use, but several others are now shedding their spinal covering. The need for the new projector and screen as the favoured replacement for printed materials is growing acute.

Our grateful thanks go to the Bridges Society/Friends of St John's for their whole hearted financial support, particularly of some of the bigger fabric expenses required this year.

Services

Groups from the different services have met during the year to discuss service format. A superb method of involving more church members in monitoring and stimulating the life of St John's.

New faces have continued to grace services with their attendance and several welcome packs have been distributed. Some faces have become regular attendees!

It is also a pleasure to welcome those being confirmed, getting married, or having children (or themselves) baptised, particularly uplifting are those who belong to the church family. Happy occasions.

Music

How our director of music manages such fantastic heights of achievement on such paltry hours and salary is a modern day miracle. This year's Christmas service music was especially deft at helping people to achieve a sense of the presence of God through the reminder how the saviour entered the world. He is also now rehearsing an augmented choir to perform the Messiah with Keynsham Orchestra next year.

Outreach and Nurture

Dan Crouch is to be commended for his work, not only with the church youth (speaking also as a parent here!) but the establishing of contact with both high schools. Very worthwhile activities, all noted in his report.

Also commended are Marcia Cohen and Judy Presland as they continue to arrange home visits to those requesting them and organise Holiday at Home and a Harvest Lunch.

The holiday bible club swung into action again, with some children returning for a second helping following last year's successful club. A delightful week of action packed mornings following the Scripture Union Megamakers material. Dads and Toddlers, ably initiated and co-ordinated by John Wilkinson continues as a support group for Dad's and a monthly morning off for mums! A wonderful way of interacting with the wider community.

Final bits

Thanks go to Simon Howell as he ended his tenure with us in April, in a music filled finale/party/concert. Our prayers continue to be with him, Ruth and their sons in Stroud. Interviews for a team vicar/missioner are imminent.

In the meantime Denise and Ian are now fully embedded in their roles in church life and our thanks go to them for the enrichment thereof and prayers for their development into fully fledged leaders of God in the Anglican church. Thanks also for Andrew Judge and the lay-readers as they help lead services, providing insightful and encouraging thoughts for the daily Christian walk.

As both warden and parent it seems fitting to give thanks for those activities sustained by youth worker Dan Crouch, so ably supported by Sarah. Presence in a high school via a christian union group and the youth evenings in @One require all our prayers for the continuation of vital nurture of the young of this parish.

Undying thanks go to Julia Nicholson who stepped down from a return visit as Churchwarden and Tony allowing her to do so! This gave Steve Scott the chance to shine as fellow warden and my thanks also go to him for sharing the administrative burden and fervent prayers as he continues. This thanks also goes to Lesley Organ and Julian Anderson as they have also shouldered duties and admin. A fine team to continue the service required to keep St.John's marching forward into 2015.

Finally it's been a pleasure being alongside Stephen, watching as he leads all of us, despite a few health problems. His incisive and discerning mind have enabled this church and the whole parish to face facts and produce remedies for budget deficits, organise the future of @One and continue to look to the future of the parish. His sermons have been thought provoking and encouraging and we all look forward to seeing him continue in action. Prayers for him include thanks, the alleviation of a very heavy workload and energy and endurance going forward.

Paul Trueman

Parochial Church Council

In 2014 the Keynsham Parochial Church Council met on 14 January, 25 March, 10 June, 2 September and 11 November, with extra meetings on 3 February and 9 September and 5 October.

In addition, the Standing Committee met on 20 May, 8 July, and 14 October. Also, a PCC/DCC 'Away Day' was held on Saturday, 28 June.

One PCC meeting was held at St Francis church, one at St Margaret's Church, Queen Charlton, and one at St Michael's Church, Burnett; the remainder were held in the Parish Hall.

Highlights of the PCC meetings, in chronological order, include:

- Noted that Sidholme had been booked for a Parish Weekend 9-11th October 2015.
- Noted that St Francis', St Michael's, St Margaret's and Chewton Keynsham Mission church had all paid their shares of PCC expenses and Parish Share for 2013. St John's had made significant progress in reducing its debt (£9978 was due to the diocese at year end)
- Noted with rejoicing, the release of a £10,000 extra fee by the Diocese for the purchase of the replacement rectory.
- Noted that Revd Denise Calverley would become full time curate in Keynsham Parish from mid February and that the Diocese has agreed to pay her expenses for the duration of her time in Keynsham.
- Discussed at length the possible appointment of a Community Development Worker to work alongside our Youth Worker, and agreed that a special meeting should be held on 3 February to reach a decision on this; accepted at this meeting the offer to enable N-Gaged Ltd to recruit a Parish Community Worker (PCW) as soon as possible.
- Noted a message on supporting credit unions from the Archbishop of Canterbury.
- As requested in a letter from Bishop Peter Taunton, resolved that "This PCC commits to begin reducing its carbon footprint during Lent 2014 in support of the Diocesan Carbon Fast campaign."
- Agreed a recommendation from the Worldwide Mission Committee that there be a Mission Gift Sunday on 1 July, rather than in the autumn.
- Agreed a paper confirming the relationship between the PCC and the five DCCs.
- Noted that a CPAS Course 'Growing Leaders' would run from February.
- Agreed a Parish Policy to reimburse any visiting speakers for travel but not pay a fee.
- Noted that £188.50 had been sent to Somerset Community Foundation Flood Relief Fund, in response to the Bishop's Appeal.
- Noted Revd Simon Howell's move to be leader of Faithnet and vicar of Holy Trinity in Stroud Team Ministry, to be licensed on 7th July, and agreed to clear his diary for May, so that his last Sunday would be 27th April, with a goodbye party for him and the family at the end of May.

- Noted the appointment of Vicki MacRae as a new Assistant Office Manager from 10th Feb for one year.
- Noted that there would be a 45 min Churches Together service at noon in the park on 6th July for the opening of the Music Festival.
- Considered the proposed revised vision statement for @One.
- Noted the contents of the joint Church of England and Charity Commission booklet 'Trusteeship - An Introduction for PCC Members.'
- Received progress reports on the preparation of Health and Safety reports for each of the five churches, noting all should include a fire risk assessment.
- Agreed the aim and content of the forthcoming PCC Away Morning: 'What is God Asking Us to Do?' (Saturday 28 June)
- Noted that St Francis Hall bookings are to be taken by the Parish Office, making use of an online diary.
- Noted the amended Deanery Plan for stipendiary clergy in Keynsham, which provides for Publow to have a House-for-Duty with an added 0.2 of a stipend, and Keynsham to have a 0.8 stipend priest, living at 9 Chelmer Grove.
- Agreed the appointment of a 0.8 of fulltime, stipendiary team vicar and the proposed staffing scheme in conjunction with Publow.
- Agreed that two parish representatives should to be part of the formal process, with two additional people to form a steering group of the Rector and four others. The village churches should be represented in this group.
- Agreed that if possible a parish profile should be drafted prior to the November meeting, with the objective of advertising the team vicar post in January 2015.
- Agreed to the PCC becoming a Corporate Friend of the Diocese of Bath and Wells Fund for Church Growth (annual donation £100) and encouraged individuals to become Friends.
- Agreed that by custom Bible Reading Fellowship (BRF) Notes are offered to lay readers and clergy - cost in 2014 : £60.55.
- Noted the invitation to PCC members to attend a meeting of Chew Magna Deanery Synod with The Right Reverend Peter Hancock, Bishop of Bath and Wells on 4th September at 7.30pm at Compton Dando Village Hall.
- With Sue Lloyd in the chair, noted a memo from our Team Rector dated 31 August to PCC members, staff, and clergy colleagues, including reference to his workload, in particular administrative, and his health.

- Agreed that the care of our clergy should be our top priority. All should continue to pray for Stephen's health, as he awaits further treatment at RUH. It was agreed that he should be allowed a month for rest, reading and reflection in 2015, in addition to other leave, in late spring or summer, timing to be determined in relation to the appointment process for the team vicar. Stephen was encouraged to take his day off, PCC members acknowledging that some things might not be done as a result. It was agreed that a review process for our team rector and team vicars would be beneficial for all.
- Noted a report on the impact of closing the Parish Office 11-15th August, which was appreciated by office staff, who were able to make good use of the time.
- Agreed to support the Keynsham Civic Society's nomination of the Paddock as an Asset of Community Value, to enhance the Paddock as a community space, and to avoid it becoming built on, or a car park.
- Received a presentation from Robin Moss (Community Development Worker), and agreed, as follows: Keynsham Parish should investigate changing the status of @One, to make it an arms-length organisation with independent charitable status. Advice should be sought as to the implications of such a move being the appropriate course of action to secure the long term future of @One, its vision and the mission of Keynsham Parish.

A Steering Group should be established to investigate the possible process.

- Appointed members of the Steering Group: John Bratchel, Robin Moss and Jane Stockall, who undertook to report back in the next 3 to 6 months.
- Approved a paper on Cost of Running @One & Potential Income dated 2nd Sept.2014 which set out revised charging arrangements which would apply to new users.
- Emphasised the importance of informing the whole church of developments (implemented by Team Rector's letter to Friends and Parishioners dated 10th September 2014).
- Noted successful grant applications made to Keynsham Town Council and BANES to provide financial assistance for a Music Venue for youngsters at @One, including tuition.
- Agreed that Robin Moss continue to work as an employee of N-Gaged as Parish Community Development Worker for up to a further 6 months from 1st October 2014 – in recognition of the excellent work he has undertaken to date.

- Agreed to individuals fund-raising separate from that of the PCC and the CMG (Community Management Group) to pay Robin Moss's salary for the next six months as an employee of N-Gaged.
- Recognised that this is an interim situation until the decision is made whether @One is to become a CIC or CIO.
- Agreed that Stephen M'Caw would write to Robin Moss to thank him for his expertise and place in the parish; and to N-Gaged to thank them for their enthusiasm for, and gift to, the @One project
- Noted that June Lowe had resigned from the PCC.
- Noted with pleasure and congratulations that St Francis church had paid its 2014 Parish Share in full early in November.
- Discussed and agreed after amendment a draft budget for PCC Central for 2015 of £66,400, (including accountancy and examination fees) - £1300 less than the budget for 2014.
- Agreed to invite Vicki MacRae to accept a renewed contract, with weekly hours increased from 12 to 15, largely as a result of increased bookings for @One. (Included in above budget total.)
- Agreed that staff salaries should be increased by 1.5% with effect from 1 January 2015 (the rate at which clergy stipends are being increased; staff salaries have been frozen in three out of five of the previous years). (Included in above budget total.)
- With regard to the appointment of a new team vicar, approved a Parish Profile and Advertisement for the post: 0.8 full time: Parish Missioner (50% of the time) and Team Vicar (50% of the time).
- Agreed that the parish representatives on the panel to make the team vicar appointment would be Jane Singleton and Paul Trueman. Other members of the panel would be the Archdeacon, the Rural Dean, Revd Stephen M'Caw and Revd Andrew Judge.
- Agreed to hold an extra meeting on Monday 2 February 2015 to discuss the report of the CIC/CIO subgroup (governance of @One).
- Noted that tender invitations for the St Francis extension project had been sent out in September, to be returned in December. A grant of £10,000 had been received from the Diocesan Fund for Church Growth in June.
- Noted that at Chewton Keynsham Mission Church a wall crack in the small room has opened up during the summer and action is being taken to investigate.
- Received an oral report on the Chew Magna Deanery synod meeting on 4 September, attended by the bishop, who showed enthusiasm for the

growth initiatives in the diocese, in particular @One and the link between St Francis and @67.

- Considered a possible outreach to those moving on to one of the new housing developments, including a visiting team delivering 'Welcome' packs and at Christmas time a list of services.
- Noted that Alpha would re-commence in the Ship Inn on 7 January 2015.

Richard Pannett

@One

What had been called the Rectory Development Group was renamed the Community Management Group, which coincided approximately with the departure of Simon Howell and family to Stroud.

Robin Moss joined the team in April, and, at his suggestion, we investigated the possibility of becoming a Charitable Incorporated Organisation. This proposal was hugely helped by a steering group of Jane Stockall and John Bratchel from the PCC, plus Robin Moss who prepared a recommendation to the PCC. Although It was vital to deal thoroughly with the CIO proposal, which of necessity diminished the @One profile in the community, we nevertheless fulfilled our obligations to continue to repay our loans both to the PCC and to the Diocese.

My sincere thanks to those on the various committees who have helped the project in any way. In particular thanks so much for the ongoing generosity of Geoff Dunford, to Andrew Judge who succeeded Simon, and of course to Robin Moss without whom we would have had much greater challenges. The future gives very good grounds for optimism

*Jeremy Furber,
Chair of trustees, @One Community Trust*

Youth Ministry

2014 was another exciting year for the youth ministry as we faced several challenges while seeing encouraging developments in several areas of the ministry.

This year we have seen **considerable growth** in our engagement with the local secondary schools. In **Wellsway Academy**, a lunchtime **Christian Union** has continued with a faithful 8-10 Christian students attending on a weekly basis with representatives from almost all year groups. This group is led by the young people, who take it in turns to prepare and deliver each week, supported by our youth worker and a rota of 4 staff members. Thanks are due to Mrs Yeo-Walker, Mrs White, Mrs Rogers and Mr Moffatt at the school for assisting with this. It is proving to be an important gathering point for Christian students in the school supporting them as they seek to follow Jesus in this context.

A second lunchtime **games and relationship building** session at **Wellsway Academy** also attracts between 20 and 25 young people consistently. This was delivered in partnership with the Methodist Church, although for much of the year their youth worker, Sarah Seymour, was on maternity leave. From this group, three students have begun attending our monthly **Plus Ones Plus** group and we are confident they will join our youth group when they are old enough. This is a real encouragement to us.

In **Broadlands Academy**, I continued to support **one student for half an hour each week** and this has (in part) enabled that student to remain in the school. In **September 2014**, I was invited to increase his time in the school to **a morning and lunchtime and to increase the number of students mentored to three** and did so. This signifies some really important progress in the relationship with the school. I am indebted to the help of Mrs Cottrell and Mrs Brady who I work closely with at the school and am sure that this relationship will continue to develop in 2015.

We have been active participants in the establishment of a **youth council** for Keynsham – **KeynshamNow**. We have worked in partnership with Keynsham Youth Service to assist in making this happen. It has been

important to ensure that there is a faith based representative in this group and we have been able to achieve this. The youth council is beginning to gather momentum and will increase in visibility and productivity in 2015.

At the start of the summer of 2014 I spent a week with **St John's School Year 6 pupils** on their end of year camp at **Botley**. This was a real highlight and this residential experience allowed a number of positive relationships to develop. The pupils were certainly excited to have this support and several are connecting with the work at Wellsway Academy. I had to leave a day early because the summer also saw our first **'youth group' wedding** with the marriage of Tim Aitken to Caitlyn Kurtzweg. It was a real joy to share in this special occasion and to see so many of the young people back together to celebrate. Many of these young people continue in the Christian faith and are contributing to church communities elsewhere. This is definitely something worth celebrating!

The youth group has **remained stable numerically** and those who are part of this group are growing in faith and engaging with the scripture in a relevant but challenging way. The most significant growth is happening as the young people individually continue to journey in their relationships with God. These young people see the group as an extended family. They are supported by a team of committed and highly skilled volunteer leaders and together we move deeper into God's word, and experience significant encounters with God. Our volunteer team has remained constant throughout the year and I am indebted to each of them for their hard work and commitment. However, we could always benefit from additional help.

In 2014 a small number of young people moved on to university and some on to gap years. As was the case in previous years, all young people going to University were given a gift of the book 'Fresh: Bite sized inspiration for New Students' by Krish Kandiah to encourage them to continue with their faith journey as their lives move onto the next stage. It is always good to welcome our students back in holiday time. In the course of the year the **'Takeaway with Jesus' group** ceased to be a fortnightly group as members moved on to University, into shift-work/employment, or simply couldn't continue to meet regularly. It is hoped that we will be able arrange termly events for this group of young adults in 2015.

In 2014 our **StreetSpace** initiative in partnership with Keynsham Youth

Service and Keynsham Methodist Church continued but was significantly affected by the maternity leave of Sarah Seymour and Mark Willcox moving on from his post. Mark was a youth worker in Keynsham for 10 years and was always open to working in partnership and appreciative of the role of faith organisations. Having worked alongside him for several years I am indebted to him for his support in my role. StreetSpace was placed 'on hold' while the new youth worker, Damien Erangey, settled into his role and in 2015 it is hoped it will resume. In the meantime we have not paid our £500 subscription fee to StreetSpace.

Soul Survivor 2014 as always took a huge amount of preparation prior to five days of fun, fine weather, deepened fellowship, strong teaching and emotional experiences with God. It was a further indication of the journey we have made with our young people, though on this occasion **2 young people** and **2 leaders attended**.

The **Monday Night youth meetings** have covered a wide range of areas in 2014 including using a resource about 'Becoming a Good Samaritan' which we piloted and were able to offer feedback on. The group numbers between **5 and 7**. We have focused on some issue based work around self-esteem and we have also engaged in some project work including renewing and personalising some garden furniture! We held a variety of social events including several BBQ's bowling, laserquest and held several DVD evenings. We have had a number of guests join us, including our Curates and the Rector and importantly we have nurtured a caring and safe environment for people to bring their questions and concerns.

Discover on Sunday mornings continues to be attended by a faithful group of between **4 and 6** young people, with around 10 who are eligible to join us. This year we have tried a different approach to our teaching with this group, following the preaching series from the 11.15 service which embraced a range of topics including worship, Luke-Acts (for which your youth worker wrote the accompanying house group/youth group materials) and gifts of the Spirit. We also began to build stronger relationships with Helen Ibbunson and Kidzone with the hope of working increasingly closely with the children's work team.

The **youth band** is progressing well under the leadership of Annabel Fisher and Edward Powe and has led worship at 11.15 services on a number of occasions throughout the year. The band enriches our corporate worship and

is a passionate group eager to worship.

In 2014, '**Wednesday night at the pub**' an ecumenical group of people aged between 18 and 30 meeting to socialise and think about some of the deeper issues of life has continued and consolidated. There continue to be representatives from the Catholic, Anglican, and Methodist churches. This is a group of around 16 with between 6 and 8 attending each fortnight.

During 2014 the monthly Saturday **Plus Ones Plus** meetings continued to offer a range of creative and energetic sessions. Caroline Canfield-M'Caw has continued to play a huge role in supporting the group and we have recruited the Rev Ian Rousell to the team. Tony Grady stepped down after many years having made a truly superb contribution. Thank you so much Tony! The number of young people attending is between 8 and 12 and almost 2/3 of this group are not connected to the church.

There are so many more stories and examples from the youth ministry I would love to share but this report is already competing with the Rector's report in terms of length! The youth ministry is a busy ministry, but we are in good heart and good shape for 2015...

Dan Crouch

Connect

"Connect" is a group which has been evolving over the last few years. It arose out of the need for spiritual support for Mums with young children, for whom Sunday morning church and evening housegroups are difficult for family reasons. We meet once a month on a Wednesday morning in @One. The group numbers vary depending on who is on maternity leave or has gone back to work, but through this year has had about 10 women connected with the group. We can provide supervised play for the babies and preschool children. We share coffee, cakes and chat in addition to a time of bible study and praying for one another. For further information contact Fiona Peach or via the parish office.

Fiona Peach

Churches Together in Keynsham & Saltford

2014 has been a full but I believe satisfying one for CTKS. Our basic operating principle has been to encourage individual churches to initiate and 'own' projects and then to invite participation and support from the other churches. The exceptions to this have been the traditional Lent Course and Good Friday service and procession which are planned and run jointly and which in 2014 went off very well. Also in 2014 our contribution to the music festival was the funding and arranging the visit and performance of a Christian musician Simeon Wood, who was well received although the attendance was not large.

In my report last year, I mentioned a significant development that was happening nationally and locally as churches become more mission focused. This was the increasing number of partnerships forming between churches and other community minded individuals or groups. A local example of this is the Keynsham Food bank an independent charity in which Christians and churches play a significant role. Two important features of these partnerships are that there need to be clear 'rules of engagement' to avoid misunderstandings between church and other groups and to make sure that the expectations of all the groups involved are aligned. This is a learning curve for all of us. Another significant feature as far as the church groups are concerned is that these partnerships offer opportunities of working alongside and building relationships with people outside the church in the wider community.

An example of this in Keynsham was a Connecting Keynsham South gathering, held at St Francis and facilitated by Keynsham Action Network (KAN) in early Nov bringing together Community@67, Curo, reps from the 3 congregations in the area and some town councillors. Their commitments were made to seek ways of working together on different projects for the benefit of the local community.

The great need for all these worthwhile projects is a supply of volunteers with matching interests and some energy to offer. I believe that we as Christians can see our role here not simply as volunteers but as 'apostolic volunteers' bearing witness to our faith by our actions and also as we build relationships

with the people we are engaged with (sent out to). It thus becomes a significant part of our discipleship for each one of us. In so far as this is also a cross cultural process (in which we are increasingly engaged with those outside our 'church culture') this is again a big learning experience for all of us and in some ways we are still in an experimental phase, but one in which Christians all over the country are involved in and for which there are an increasing number of resources.

Andrew Judge, Chairman CTKS 2013-14

Chew Magna Deanery Synod

The Deanery Synod met on three occasions in 2014.

February: Synod welcomed the Archdeacon of Bath, Andy Piggott who spoke on the themes of:

- Contributing to the common good,
- Facilitating the growth of the Church,
- Re-imagining the Church's ministry.

Then members discussed, in groups, these themes in relation to their own parish life.

June: As this was the first meeting of a new synod, the meeting began with the Eucharist. There was also a presentation to Preb. Jan Knott who was retiring as Rural Dean after over 10 years of faithful service.

September: Synod had the opportunity, at an open meeting, to warmly welcome the new Diocesan Bishop, Peter Hancock. The Bishop responded to the hopes about priorities within the diocese as perceived by this deanery and questions from members.

The Bishop also commissioned the new Rural Dean, the Rev. Jane Chamberlain.

Sue Lloyd, Chew Magna Lay Chair

Men's Ministry / Men's Breakfasts

There are currently no Men's Ministry/Breakfast events organised. Although there was an obvious desire and early commitment to reforming an active men's group last year, unfortunately nothing came of it. If there is anyone who feels a calling to get involved in this vital ministry area, then please come and have a chat with me.

Rev Ian Rousell

Women's Breakfasts

Women's Breakfasts usually have around 45 women of all ages and from across congregations attending, including some from other churches and some who do not attend church regularly. Our motto is "Encourage and Encounter" as we seek to encourage one another in encountering God in our everyday lives.

- In **March**, Rev Denise Calverley spoke on the "**The surprises of God**" and shared some of her journey of faith, mission and ministry.
- In **June** we had a session called "**8 women, 8 lives, 1 God**" where eight women from one Housegroup describe their differing walks with God. This was a brave move for some in taking their first opportunity to speak about their faith. It promoted lots of discussion was very well received.
- **November** saw Revd Karen Jones speaking, entitled "**the X-Mas Factor**". Karen is an artist, writer, singer/songwriter, currently working in a parish in North Bristol. She has written "Babe's Bible", a trilogy (Gorgeous Grace, Sister Acts and Love Letter), interweaving stories from the Bible with modern day characters.

These sessions were much enjoyed and 2015 Women's Breakfasts are already planned. For more information contact Fiona Peach or the Parish Office.

Fiona Peach

Connect

“**Connect**” is a group which has been evolving over the last few years. It arose out of the need for spiritual support for Mums with young children, for whom Sunday morning church and evening housegroups are difficult for family reasons. We meet once a month on a Wednesday morning in @One. The group numbers vary depending on who is on maternity leave or has gone back to work, but through this year has had about 10 women connected with the group. We can provide supervised play for the babies and preschool children. We share coffee, cakes and chat in addition to a time of bible study and praying for one another. For further information contact Fiona Peach or via the Parish Office.

Fiona Peach

Alpha

The 2014 Alpha course was successfully completed, led by Simon Howell prior to his departure last year.

Alpha 2015 has recently finished. It took place between January and March, and was held at the Ship Inn Keynsham. The initial sign up was positive with 12 people due to take part.

Unfortunately two days before the course was due to start we had a number drop out due to family and work issues, which left us with 6.

Those 6 enjoyed the time spent getting to know each other, and hearing the sessions each week. The course concluded with the Holy Spirit Day, which was held at St Margaret's Church, Queen Charlton.

Rev Ian Rousell

Stewardship

The committee met in June to discuss the Autumn Stewardship campaign. Most of resulting drafting of documents etc was managed through email. I mention this in the hope it might encourage representation from the other churches in the parish as all the current lay members are members of St John's congregation. It would be refreshing to have new ideas for the annual campaign and the number of meetings is minimal.

The Autumn campaign focused on the weekly parish costs including the cost per head to maintain each church and the parish share. The overall result was very little change in the small churches with a slight reduction for St Francis and Chewton. St John's remains an ever changing picture. Following a reconciliation exercise with the Treasurer prior to the campaign a predicted dramatic loss of £11,000 between Nov 2013 and Nov 2014 was highlighted. The loss was due to a variety of reasons, the main one being the loss of 5 families/couples during the year who moved from the area. As a result of the Oct 2014 campaign and Stephen's impassioned request in December to balance 2015 budget the situation has improved. 5 people have joined the scheme since October which is very encouraging. However some of these will have been regularly giving via the collection plate so it is not a total gain.

The current figures of March 2015 are attached. However experience shows that the picture can change dramatically during the year and careful monitoring needs to be maintained.

Overall 2/3 of the membership of the parish are part of the planned giving scheme which is above the national average. We are indeed fortunate to have so many committed and generous givers. The high percentage of givers for whom we can claim gift aid is also a tremendous benefit to the parish.

Jane Stockall

(Please see the Excel Spreadsheet circulated with the PCC papers for a concise summary of the Stewardship Campaign and pattern of St John's planned giving.)

Safeguarding

There have been no significant changes in legislation and the administration of DBS clearance or in the internal process we adopt here in the Parish since 2014 and my last report to the Parish AGM in April of that year.

However, the changes detailed in my 2014 report, involving the necessity for individuals to inform me directly they receive clearance so that I can then confirm this with the Diocese, has resulted in considerable delays. I point this out because no one has official clearance until the whole process is complete.

The Parish Safeguarding Policy was reviewed at the January PCC meeting with no changes made.

The current position for the Parish as of December 2014 is 49 people (non-clergy) with DBS clearance and 5 in progress.

I would, as always emphasise that safeguarding children and vulnerable adults is everyone's responsibility. Procedures and formal processes alone, although essential, will not protect those at risk. All members of the church community, not just those in leadership positions, need to be aware of the dangers and be prepared to report concerns so that appropriate action can be taken and we can ensure that good practice is being implemented.

Wendy Harwood

**FELLOWSHIP GROUPS
IN HOMES 2014/15**

**Roger & Fiona
Peach's
Housegroup**

**John & Claire
Lowe's
Housegroup**

**Paul & Gill
Trueman's
Housegroup**

**Des & Celia
Wallace's
Housegroup**

**Margaret
Herbert's
Housegroup**

**Ian Rousell &
Rachel Shaw's
Housegroup**

**Les Herbert's
Housegroup**

**Anne Hewitt &
Robin Harvey's
Housegroup**

**Carl Chalker's
Housegroup**

**Gill Roberts'
Housegroup**

**Martin & Sally
Burton's
Housegroup**

**Alison Bracken's
Housegroup**

**Bill & Wendy
Harwood and
Paul Jenkins'
Housegroup**

**Geoff Richards'
Housegroup**

Specialised Fellowship Groups

Contemplative Prayer Group (Rachel Hall)

Alpha/Post Alpha [Housegroup in waiting]

Grace Group (Bereavement) (Penny Garrett)

Meditation Group (Penny Garrett)

Wives Group

Mothers Union Groups

Chewton Home-Communion Group

(Complemented, of course, by our Youth, Children's and various Music Groups – see separate pages in this document.)

Living Water - our regular Parish evening service meeting at St John's at 6pm on the third Sunday of the month, to which all are invited. A conglomerate of house-groups across the Parish - under the leadership of Roger & Fiona Peach - for whom their Christian discipleship is stimulated by Renewal (spontaneous prayer and worship, space for God's Holy Spirit to minister corporately and individually, exercising of the Biblical 'spiritual gifts, public testimonies etc).

Evening Quiet Worship - our quarterly Parish evening service meeting usually at St Francis' at 6pm on the second Sunday of the month, to which all are invited. Often inspired by Franciscan and Taize traditions, the members of this Wellspring meet for services rich in liturgy that are inherently peaceful- a setting intended to create an atmosphere of holiness.
Led by Rachel Hall & Rachel Shaw.

Wellsprings 2014/15

Larger pastoral groups for those sharing similar spiritual paths, the ripples from which extend throughout the Parish

The Chewton Eco-Congregation

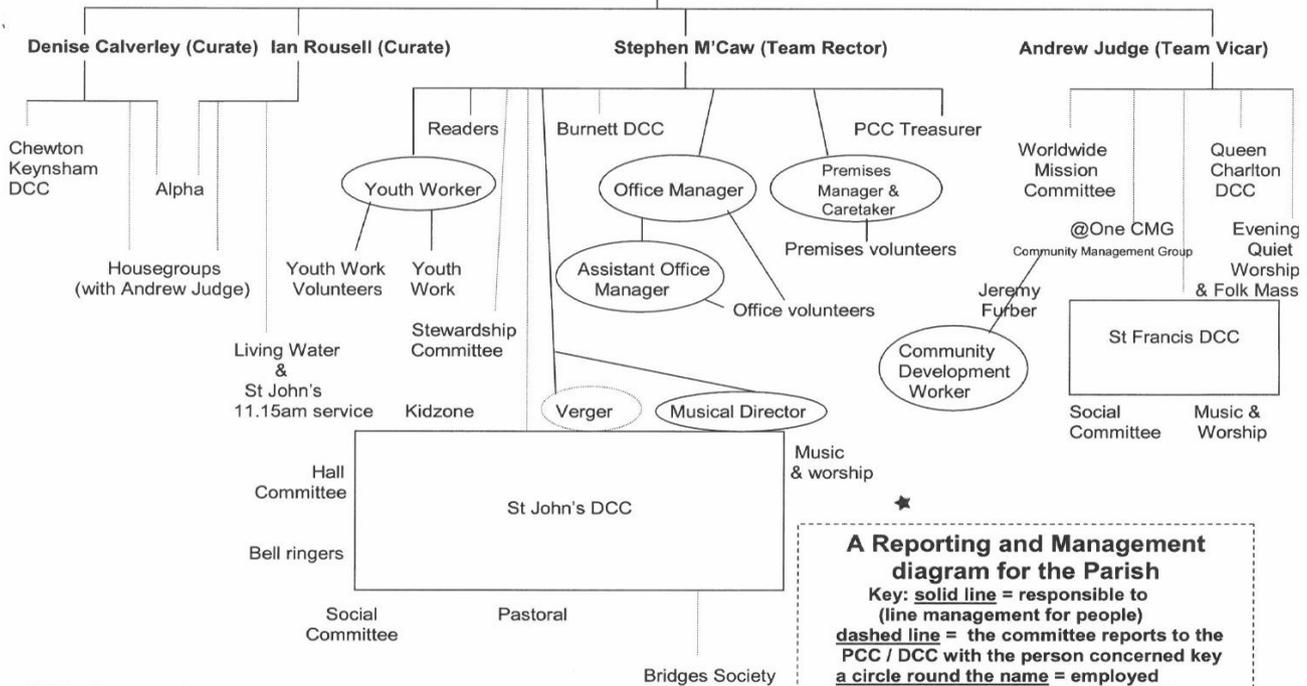
- a regular Parish morning service meeting at Chewton Church at 9.30am on the first Sunday of the month, to which all are welcome. Incorporating the elements of creation spirituality, and geared for environmental action in the local community, the Chewton congregation - swelled to around 40 folks - meets for Café Church once a month. Visiting speakers in the field of creation-care/Christian environmental action are a regular feature. This is led by Robin & Suzy Harvey with Denise Calverley.

The Celtic Mass - currently meeting on an occasional basis at 6pm - usually at St Margaret's Queen Charlton (on 4th Sunday) - all welcome. Incorporating the Northumbria Community's sung liturgy into an entertainingly thoughtful & peaceful Celtic service with an emphasis on musical worship in the folk tradition, we gather to draw inspiration from those saints that have gone before us in these Isles (and indeed in this county of Somerset). Our Folk Band, directed by Gill Trueman, are central to the Celtic Mass.

Stephen M'Caw is Training Incumbent for Denise Calverley & Ian Rousell

Team Rector/Team Vicar & Curates in partnership with the PCC

from 28th April 2014



NB The individual Church fabric is for each individual DCC

★
A Reporting and Management diagram for the Parish
 Key: solid line = responsible to (line management for people)
dashed line = the committee reports to the PCC / DCC with the person concerned key
a circle round the name = employed
a dashed circle = receives fees
 PCC= Parochial Church Council
 DCC = District Church Council